



# West Robertson Water Authority

604 Keysburg Road • Adams, TN 37010 • (615) 696-2266

From: Jay Walker, Superintendent of West Robertson Water Authority

To: Engineering Firms

Date: February 28, 2025

RE: REQUEST FOR STATEMENTS OF QUALIFICATIONS FOR ENGINEERING SERVICES

Below please find a copy of the solicitation for professional services requested by the West Robertson Water Authority (WRWA). WRWA is interested in seeking engineering services for the Tennessee Department of Environment and Conservation (TDEC) Division of Water Resources State Water Infrastructure Grants Program.

Thank you for your time and interest. If you have any questions, please feel free to contact Jay Walker, Superintendent, at [walker@wrwatn.com](mailto:walker@wrwatn.com) or 615-696-2266.

## INVITATION TO SUBMIT STATEMENTS OF QUALIFICATIONS

The West Robertson Water Authority (WRWA) is seeking statements of qualifications for engineering services to assist with design engineering (or development of a preliminary engineering report or both) related to Robertson County's TDEC Division of Water Resources State Water Infrastructure Grant. The agreement will include payment terms to be negotiated with the selected firm.

### Project Descriptions

**Project 1:** The WRWA project plans to connect the existing WRWA system, located in Adams, TN, to the LTRWC system located in Guthrie, KY. This project includes constructing a 12-inch tap at the existing LTRWC tank, which is located on Highway 41N in the City of Adams. A pumping station will be located at the base of the tank and serve to boost pressures in the system at the existing WRWA tank located 5 miles away in Cedar Hill and provide increased flows from Adams to Cedar Hill. A 12-inch water main will then be constructed from the tank and connect to an existing 12-inch water main at Highway 41N and Keysburg Road. The existing 6-inch asbestos cement water main from Keysburg Road to the end of the system in Cedar Hill will be abandoned in place, and approximately 5 miles of 10-inch PVC water main will be constructed.

**Project 2:** This project proposes replacing the existing pumps at the Maxey Road pump station due to the age of the existing pumps which are past their useful life and no longer manufactured. This includes two new booster pumps, new baseplates, and replacing the pump piping in the pump station.

**Project 3:** This project proposes the extension of 1,100 feet 4-inch PVC water line for the purpose of connecting a dead-end water line on Keay Rd in Adams, TN to a water line on Tolleson Rd in Adams, TN.

WRWA and the engineer will enter into an agreement which shall detail the scope of services and the compensation for said services. The services to be provided will include, but not be limited to:

1. Designing improvements and construction engineering.
2. Preparation of the construction bid package in conformance with applicable state and federal requirements and supervising the bid advertising, tabulation, and award process, including preparing the advertisements for bid solicitation, conducting the bid opening, and issuing the notice to proceed.
3. Assistance in implementing the construction project.
4. Providing reproducible plan drawings to the TDEC and West Robertson Water Authority upon project completion.

These services shall be carried out in accordance with the TDEC Division of Water Resources State Water Infrastructure Grants Program schedule and requirements established by the Tennessee Department of Environment and Conservation.

Respondents will be evaluated based on the written materials submitted and according to the four factors described below. Therefore, Statements of Qualifications should include:

- Specialized experience or technical expertise of the firm regarding engineering design and inspection services for the type of project being undertaken (25 points).
- Record of past performance on contracts with (your agency) and other clients, including quality of work, timeliness, and cost control (25 points).
- Capacity of the firm to perform the work within time limitations, taking into consideration the firm's current and planned workload (25 points); and
- Familiarity of the firm with the type of problems applicable to the proposed project (25 points).

If you have any questions, please feel free to contact Jay Walker, Superintendent, at [walker@wrwatn.com](mailto:walker@wrwatn.com) or 615-696-2266.

Interested firms should submit three (3) hard copy statements of qualifications to: Jay Walker, 604 Keysburg Rd, Adams, TN 37010 – OR - via email at [walker@wrwatn.com](mailto:walker@wrwatn.com).

DEADLINE: March 14, 2025, by 3:00 PM Central Standard Time. Please state "2025 WRWA QUALIFICATIONS STATEMENT- ENGINEERING SERVICES - " on the outside of the package OR subject of email.

**Respondents must have an active Unique Entity Identifier number from Sam.gov and must also include signed copies of each of the following with their submission: 1. Iran Divestment Act Certification 2. Non-Boycott of Israel Certification 3. BYRD Anti-Lobbying Amendment Certification 4. Debarment Certification.**

This project is funded in part through the American Rescue Plan Act of 2021 (ARPA). The successful firm or individual must comply with Executive Order 11246, Equal Employment Opportunity, the Civil Rights Act of 1964, Section 109 of the Housing and Community Development Act of 1974, and Section 3 of the Housing and Urban Development Act of 1968.



## STATE OF TENNESSEE

### BYRD ANTI-LOBBYING AMENDMENT CERTIFICATION

Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352.

Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

#### **APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING – REQUIRED FOR CONTRACTS OVER \$100,000** *Certification for Contracts, Grants, Loans, and Cooperative Agreements*

The undersigned certifies, to the best of his or her knowledge and belief, that:

- No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

<b>Signature of Authorized Representative</b>	<b>Date</b>
<b>Printed Name and Title</b>	<b>Phone Number / Email Address</b>



**STATE OF TENNESSEE**  
**CERTIFICATION REGARDING DEBARMENT, SUSPENSION**  
**AND OTHER RESPONSIBILITY MATTERS**

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- Have not within a three-year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

<b>Signature of Authorized Representative</b>	<b>Date</b>
<b>Printed Name</b>	<b>Phone Number / Email Address</b>

I am unable to certify to the above statements. Explanation is attached.



**STATE OF TENNESSEE**  
**IRAN DIVESTMENT ACT CERTIFICATION**

<b>SUBJECT CONTRACT NUMBER(S):</b>	
<b>CONTRACTOR LEGAL ENTITY NAME:</b>	
<b>EDISON SUPPLIER IDENTIFICATION NUMBER:</b>	

The Iran Divestment Act, Tenn. Code Ann. § 12-12-101 et. seq. requires a person that attempts to contract with the state, including a contract renewal or assumption, to certify at the time the bid is submitted or the contract is entered into, renewed, or assigned, that the person or the assignee is not identified on a list created pursuant to § 12-12-106.

Currently, the list is available online at the following website: <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-/public-information-library.html>

The Contractor, identified above, certifies by signature below that it is not included on the list of persons created pursuant to Tenn. Code Ann. § 12-12-106 of the Iran Divestment Act.

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**CONTRACTOR SIGNATURE**

NOTICE: This certification MUST be signed by an individual with legal capacity to contractually bind the Contractor.

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**PRINTED NAME AND TITLE OF SIGNATORY**

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**DATE**



**STATE OF TENNESSEE**  
**NON-BOYCOTT OF ISRAEL CERTIFICATION**

The Bidder certifies that it is not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel as defined by Tenn. Code Ann. § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars (\$250,000) or to contractors with less than ten (10) employees.

According to the law, a boycott of Israel means engaging in refusals to deal, terminating business activities, or other commercial actions that are intended to limit commercial relations with Israel, or companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel to do business, or persons or entities doing business in Israel, when such actions are taken:

- 1) In compliance with, or adherence to, calls for a boycott of Israel, or
- 2) In a manner that discriminates on the basis of nationality, national origin, religion, or other unreasonable basis, and is not based on a valid business reason. Tenn. Code Ann. § 12-4-119.

<b>Signature of Authorized Representative</b>	<b>Date</b>
<b>Printed Name</b>	<b>Phone Number / Email Address</b>